

12/6/11

Highlighted Opportunities

Part-Time Case Manager for Truancy Reduction Program

Posted on: *December 5, 2011*

Posted by: [Delaware Center for Justice](#)

Description

The Delaware Center for Justice (DCJ) seeks a part-time case manager for its Truancy Reduction Program. The case manager will be responsible for working with truant students and their families to develop case plans to address the student's school attendance as well as underlying factors contributing to the student's truancy. This program provides intensive case management and support to a modest number of truant youth.

About the Delaware Center for Justice

The Delaware Center for Justice, Inc. is a non-profit United Way agency, dedicated to creating a safer, more secure Delaware by seeking to achieve and preserve a high quality of justice. DCJ provides an extensive range of programs and services for youth and adults as well as public education, research and advocacy on issues that impact on our clients' lives. To meet our commitment to creating a safer Delaware, DCJ focuses on issues and actions related to several areas of concern in our criminal justice system. These include:

- Conditions of confinement
- Alternatives to incarceration
- Reentry initiatives for incarcerated populations
- More cost-effective and efficient use of limited corrections resources
- Legislative reform as it pertains to creating a higher quality of justice
- Meeting the needs of victims of crime
- Crime prevention programs

About the Truancy Reduction Program

DCJ began collaborating with Delaware's Truancy Court in January 2009, which led to the implementation of the Truancy Reduction Program in July 2010. The program serves truant students and their families in ways that provide a positive measure of appropriate intervention while avoiding a duplication of services. Based on an assessment and recommendations by the Justice of the Peace (Truancy Court) and by visiting teachers and others who are already involved with truant students, DCJ accepts referrals. Upon acceptance into the program, DCJ works with the client to address the issues at hand. The program is non-punitive, and DCJ provides support to the student and his/her family to return to school, to stay in school, and to stay out of the juvenile justice system.

With understanding and skillful support, DCJ assists the student and his/her family in developing a highly individualized and comprehensive case plan that identifies appropriate community resources, which may include impulse control and anger conduct training or completing required mental health and/or substance abuse evaluations and treatment. Referrals are intended to address impediments to school attendance, academic progress, and compliance with recommendations. Truancy cases remain in review status with the Justice of the Peace Court until the Judge is satisfied with the outcome, upon which the case is closed.

Qualifications

The successful candidate should possess the following qualifications:

Bachelor's degree in sociology, psychology, or a similar social science field (applicants possessing a Masters Degree in Social Work (MSW) will be given preference)

Five years of experience in social service settings

Some experience working in clinical settings, especially with children or youth

Knowledge of social work methods (particularly motivational interviewing) and human growth/development relating to children and youth

Experience working with one or more at-risk populations such as homeless individuals, runaway youth, at-risk children and youth, low-income communities, incarcerated youth or adults, alternative educational programs, etc. (applicants who have academic knowledge of and/or professional experience working with truant youth will be given preference)

Experience working in the non-profit sector is desirable

Strong communication skills (both oral and written) and meticulous follow-up and record keeping skills

A positive attitude with clients and co-workers, a good sense of humor, and the ability to work independently

Ability to work flexible hours (some daytime and some evening hours); must have a reliable vehicle and a valid driver's license

Duties & Responsibilities

Duties and responsibilities may include, but are not limited to:

Providing intensive case management services to truant youth

Attending court hearings to screen and recruit clients into the program

Conducting interviews with children/youth and their families to determine the nature of the problem and to identify the most pressing needs

Working with Truancy Court judicial officers, the school district's visiting teacher, and the student and his/her family to develop a workable case plan and measurable goals to improve the student's academic situation and to address the most pressing underlying problems

Writing assessments and keeping detailed case/progress notes; coordinating and making referrals to various agencies

Communicating and coordinating with area school districts and with Truancy Court judicial officers

Helping clients to navigate the case plan that is developed, providing relevant support and follow-up

Working collaboratively with other youth-serving programs at the Delaware Center for Justice and other community-based service providers

Meeting regularly with program supervisors to improve service delivery and to discuss program fidelity

Compensation & Benefits

This position offers part-time, flexible scheduling with some daytime and some evening hours. The number of hours worked and hourly wage will be determined accordingly with the candidate's availability, educational and professional qualifications, and salary requirement. This position is funded for the period of one year through a local foundation grant. Subsequent funding will be sought, but the position cannot be guaranteed beyond the first year. As this is a part-time position, employee benefits such as health insurance are not offered. DCJ offers free parking and reimburses staff for on-the-job vehicle mileage.

How to apply

To apply for this position, please send a cover letter (containing hourly compensation requirement and number of hours available per week) and resume to Cindy McDaniel (Coordinator, School Division Program and Truancy Reduction Program) at cmcdaniel@dcjustice.org. Applications will be reviewed on a rolling basis until the position is filled. No phone calls, please.

Senior Program Officer (Communications & Strategic Engagement)

Posted on: *December 2, 2011*

Posted by: [Rodel Foundation of Delaware](#)

Description

The Senior Program Officer for Communications and Strategic Engagement is responsible for initiating, implementing, and facilitating a comprehensive range of activities that strengthen the work of the Rodel Foundation and its principal program focus, Vision 2015. Principal responsibilities include the development and execution of a coherent external affairs program, including effective positioning, messaging, editorial development, media relations, stakeholder outreach, events, and select partner relations.

The successful candidate will demonstrate a clear commitment to the importance of excellent public education, exceptionally strong communications skills, solid experience in stakeholder engagement, excellent project management skills, and the ability to manage complex internal and external relationships. Primary responsibilities include:

Communications

Support the Senior Vice President of National and State Partnerships in the design and implementation of communications and strategic engagement strategies arising from the foundation's short, medium and long term goals

Build broad public awareness of, and brand identification for, [Rodel](#) and [Vision 2015](#), along with the critical work underway to implement Delaware's Race to the Top initiative

Partner with Voices 4 Delaware Education staff, in harnessing the voice of citizens and elected leaders of Delaware to advance statewide education reform initiatives

Ensure the strategic integration and successful implementation of Rodel's wide range of communications/outreach capabilities, to ensure effective and consistent positioning, through:

- Printed publications, including brochures, annual reports, briefing papers, and fact sheets
- Vision 2015 and Rodel websites, Blog, e-newsletter, and social media program
- Publicity, advertising, public information programs, awards, and promotional activities
- Video productions
- Local and national media relations, including interviews, articles, and opinions

Ensure that Rodel's Communications/Engagement initiatives fully align and strengthen the foundation's policy and program priorities.

Strategic Engagement:

Assist in developing and managing positive and effective relationships with select corporate, philanthropic, and nonprofit sector partners to advance Rodel and Vision 2015 goals

Represent the Foundation through meetings and presentations to local, state, and national partners and stakeholders

Plan and facilitate meetings with broad variety of constituent, partner, and stakeholder groups

Plan and manage annual conference, association presentations, and other partner events

Qualifications

To perform this job effectively, a Master's Degree in Communications, Public Administration, or equivalent, is preferred, together with a strong knowledge of state and national education systems, and experience in managing effective, external relations. In addition, 5 to 7 years of experience in the areas of responsibility listed above is a must. Key qualifications include:

A strong, personal commitment to the importance of excellent public education, with clear understanding of the issues involved

Ability to fully integrate a broad range of communications/engagement initiatives, resulting in an effective, efficient and strategic work plan

Strong program management skills, driven by a commitment to quality, results, fiscal responsibility, and efficiency

Excellent written and oral communications skills with full capability to write articles, position statements, print and e-communications, and make presentations to stakeholder groups

Ability to coordinate the efforts of multiple parties and to work in team environments

Sound, strategic decision-making, based on analysis, experience and judgment

Experience with electronic and print media, and solid working knowledge of new and emerging communication tools

Ability to build productive relationships with internal and external constituents

Politically savvy and diplomatic

Willingness to do what it takes to get the job done

Experience in fundraising and development is a plus

Experience in Delaware preferred, yet not required

This position description is not intended to be all-inclusive, and the incumbent should expect to perform related duties as assigned by the supervisor.

Computer Skills:

To perform this job successfully, an individual must be proficient in the full suite of Microsoft Office and the ability/affinity to apply new technology applications.

The Foundation offers competitive salary and benefits, and is an equal opportunity employer.

How to apply

A cover letter is required. Please submit your letter and resume to Nancy Millard:

Email: nmillard@rodelfoundationde.org

Fax: 302-571-1538

Mail: 100 W. 10th Street, Suite 704, Wilmington, DE 19801

Re: Senior Program Officer - Communications and Strategic Engagement

Don't forget to check these important sites for opportunities:

The People's Place <http://www.peoplesplace2.com/employment.html>

Delaware Employment Link for all jobs posted for the State of Delaware: <http://delawarestatejobs.com/>

Link for Jobs at Non-Merit State Agencies <http://www.delawarestatejobs.com/pages/additionaljobs.asp>

Delaware Job Link for jobs listed by Delaware Companies: <https://joblink.delaware.gov/>

County Jobs in Delaware:

- Kent County - <http://www.co.kent.de.us/Departments/Administration/KCJobs.htm>
- Sussex County – <http://www.sussexcountyde.gov/dept/personnel/index.cfm?resource=jobopenings>
- New Castle County – <http://www2.nccde.org/HR/Employment/default.aspx>

The State of Delaware is accepting employment applications for the following jobs. If you are interested in a job, please submit your application by the **final filing date.**

Job title: Operations Support Specialist

Opening date: 11/24/2011
Final filing date: Dec 7 2011 11:5
Recruitment number: 112211-MAAZ12-600600
Web link:
<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=112211&R2=MAAZ12&R3=600600>

Job title: Employment Services Specialist I
Opening date: 11/24/2011
Final filing date: Dec 7 2011 11:5
Recruitment number: 112311-MDDB01-600900
Web link:
<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=112311&R2=MDDB01&R3=600900>

Job title: Volunteer Services Coordinator
Opening date: 12/2/2011
Final filing date: Dec 8 2011 11:5
Recruitment number: 120111-MDLA01-400300
Web link:
<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=120111&R2=MDLA01&R3=400300>

Job title: Supply, Storage and Distribution Supervisor
Opening date: 12/2/2011
Final filing date: Dec 8 2011 11:5
Recruitment number: 120111-MAGA06-350500
Web link:
<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=120111&R2=MAGA06&R3=350500>

Job title: Psychological Assistant
Opening date: 12/2/2011
Final filing date: Dec 8 2011 11:5
Recruitment number: 113011-MDIZ01-350600
Web link:
<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=113011&R2=MDIZ01&R3=350600>

Job title: Operations Support Specialist
Opening date: 12/2/2011
Final filing date: Dec 8 2011 11:5
Recruitment number: 113011-MAAZ12-351100
Web link:
<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=113011&R2=MAAZ12&R3=351100>

Job title: Administrative Specialist I
Opening date: 12/2/2011
Final filing date: Dec 8 2011 11:5
Recruitment number: 113011-MAAA01-351400
Web link:
<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=113011&R2=MAAA01&R3=351400>

Job title: Administrative Specialist I
Opening date: 12/2/2011
Final filing date: Dec 8 2011 11:5
Recruitment number: 113011-MAAA01-350100
Web link:
<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=113011&R2=MAAA01&R3=350100>

Job title: Social Services Technician
Opening date: 12/2/2011
Final filing date: Dec 8 2011 11:5

Recruitment number: 112911-MDDZ56-350200

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=112911&R2=MDDZ56&R3=350200>

Job title: Laundry Worker

Opening date: 12/2/2011

Final filing date: Dec 8 2011 11:5

Recruitment number: 112911-MCAD01-351400

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=112911&R2=MCAD01&R3=351400>

Job title: Senior Social Worker/Case Manager

Opening date: 12/3/2011

Final filing date: Dec 9 2011 11:5

Recruitment number: 120111-MDDZ58-350700

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=120111&R2=MDDZ58&R3=350700>

Job title: Active Treatment Facilitator

Opening date: 12/3/2011

Final filing date: Dec 9 2011 11:5

Recruitment number: 120111-MDCA01-351100

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=120111&R2=MDCA01&R3=351100>

Job title: Senior Accountant

Opening date: 12/3/2011

Final filing date: Dec 9 2011 11:5

Recruitment number: 120111-MABB02-400100

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=120111&R2=MABB02&R3=400100>

Job title: Administrative Specialist III

Opening date: 12/3/2011

Final filing date: Dec 9 2011 11:5

Recruitment number: 120111-MAAA03-350200

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=120111&R2=MAAA03&R3=350200>

Job title: Administrative Specialist II

Opening date: 12/5/2011

Final filing date: Dec 11 2011 11:5

Recruitment number: 120211-MAAA02-550800

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=120211&R2=MAAA02&R3=550800>

Job title: Analytical Chemist III

Opening date: 12/5/2011

Final filing date: Dec 11 2011 11:5

Recruitment number: 112211-MGBA03-650100

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=112211&R2=MGBA03&R3=650100>

Job title: Senior Application Support Specialist

Opening date: 11/29/2011

Final filing date: Dec 12 2011 11:5

Recruitment number: 112211-MADA04-400100

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=112211&R2=MADA04&R3=400100>

Job title: Manager of Application Support

Opening date: 12/6/2011

Final filing date: Dec 12 2011 11:5

Recruitment number: 120511-MADA06-370100

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=120511&R2=MADA06&R3=370100>

Job title: Judicial Case Processor I

Opening date: 12/6/2011

Final filing date: Dec 12 2011 11:5

Recruitment number: 120211-MAFC01-21300

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=120211&R2=MAFC01&R3=21300>

Job title: OSHA Safety Consultant

Opening date: 12/2/2011

Final filing date: Dec 15 2011 11:5

Recruitment number: 120111-MDAZ08-600700

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=120111&R2=MDAZ08&R3=600700>

Job title: Engineer III

Opening date: 12/3/2011

Final filing date: Dec 16 2011 11:5

Recruitment number: 120111-MFBC03-400400

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=120111&R2=MFBC03&R3=400400>

Job title: Registered Nurse III

Opening date: 6/25/2011

Final filing date: Dec 21 2011 11:5

Recruitment number: 062311-MDGB02-350500

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=062311&R2=MDGB02&R3=350500>

Job title: Registered Nurse II

Opening date: 6/25/2011

Final filing date: Dec 21 2011 11:5

Recruitment number: 062311-MDGB02-350500

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=062311&R2=MDGB02&R3=350500>

Job title: Certified Nursing Assistant

Opening date: 6/25/2011

Final filing date: Dec 22 2011 11:5

Recruitment number: 062211-MDCD02-351100

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=062211&R2=MDCD02&R3=351100>

Job title: Nutritionist III

Opening date: 6/25/2011

Final filing date: Dec 22 2011 11:5

Recruitment number: 062411-MDFA03-350500

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=062411&R2=MDFA03&R3=350500>

Job title: Social Service Administrator
Opening date: 12/2/2011
Final filing date: Dec 31 2011 11:5
Recruitment number: 120111-MDDZ52-550200
Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=120111&R2=MDDZ52&R3=550200>

Job title: Registered Nurse II
Opening date: 7/8/2011
Final filing date: Jan 4 2012 11:5
Recruitment number: 070611-MDGB02-380200
Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=070611&R2=MDGB02&R3=380200>

Job title: Advanced Practice Nurse
Opening date: 8/8/2011
Final filing date: Jan 8 2012 11:5
Recruitment number: 080111-MDGB05-200900
Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=080111&R2=MDGB05&R3=200900>

Job title: Registered Nurse III
Opening date: 7/16/2011
Final filing date: Jan 12 2012 11:5
Recruitment number: 062911-MDGB02-350500
Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=062911&R2=MDGB02&R3=350500>

Job title: Registered Nurse II
Opening date: 7/16/2011
Final filing date: Jan 12 2012 11:5
Recruitment number: 062911-MDGB02-350500
Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=062911&R2=MDGB02&R3=350500>

Job title: Registered Nurse III
Opening date: 7/27/2011
Final filing date: Jan 23 2012 11:5
Recruitment number: 072011-MDGB03-350500
Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=072011&R2=MDGB03&R3=350500>

Job title: Chief Physician
Opening date: 8/9/2011
Final filing date: Feb 5 2012 11:5
Recruitment number: 080411-MDEB02-351100
Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=080411&R2=MDEB02&R3=351100>

Job title: Nursing Home Administrator
Opening date: 8/10/2011
Final filing date: Feb 6 2012 11:5
Recruitment number: 080311-MDBZ12-351400
Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=080311&R2=MDBZ12&R3=351400>

Job title: Epidemiologist II
Opening date: 8/17/2011

Final filing date: Feb 13 2012 11:5
Recruitment number: 081211-MDAB02-350500
Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=081211&R2=MDAB02&R3=350500>

Job title: Registered Nurse I-III
Opening date: 8/18/2011
Final filing date: Feb 14 2012 11:5
Recruitment number: 081111-MDGB01-351400
Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=081111&R2=MDGB01&R3=351400>

Job title: Nursing Supervisor
Opening date: 8/18/2011
Final filing date: Feb 14 2012 11:5
Recruitment number: 081111-MDGB04-351400
Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=081111&R2=MDGB04&R3=351400>

Job title: Registered Nurse III
Opening date: 8/18/2011
Final filing date: Feb 14 2012 11:5
Recruitment number: 081111-MDGB01-351400
Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=081111&R2=MDGB01&R3=351400>

Job title: Registered Nurse II
Opening date: 8/18/2011
Final filing date: Feb 14 2012 11:5
Recruitment number: 081111-MDGB01-351400
Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=081111&R2=MDGB01&R3=351400>

Job title: Registered Nurse II
Opening date: 8/18/2011
Final filing date: Feb 14 2012 11:5
Recruitment number: 081111-MDGB01-351400
Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=081111&R2=MDGB01&R3=351400>

Job title: Compliance Nurse
Opening date: 8/24/2011
Final filing date: Feb 20 2012 11:5
Recruitment number: 081911-MDGZ02-350900
Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=081911&R2=MDGZ02&R3=350900>

Job title: Compliance Nurse
Opening date: 8/24/2011
Final filing date: Feb 20 2012 11:5
Recruitment number: 081911-MDGZ02-350900
Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=081911&R2=MDGZ02&R3=350900>

Job title: Certified Nursing Assistant
Opening date: 8/24/2011
Final filing date: Feb 20 2012 11:5
Recruitment number: 081911-MDCD02-351400

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=081911&R2=MDCD02&R3=351400>

Job title: Family Service Specialist

Opening date: 9/2/2011

Final filing date: Feb 28 2012 11:5

Recruitment number: 083111-MDDQ01-370600

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=083111&R2=MDDQ01&R3=370600>

Job title: Advanced Practice Nurse

Opening date: 11/23/2011

Final filing date: May 21 2012 11:5

Recruitment number: 111711-MDGB05-350500

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=111711&R2=MDGB05&R3=350500>

Job title: Registered Nurse III

Opening date: 9/30/2011

Final filing date: Mar 27 2012 11:5

Recruitment number: 092811-MDGB03-350500

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=092811&R2=MDGB03&R3=350500>

Job title: Nursing Supervisor

Opening date: 9/30/2011

Final filing date: Mar 27 2012 11:5

Recruitment number: 092811-MDGB04-350600

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=092811&R2=MDGB04&R3=350600>

Job title: Assistant Nursing Director

Opening date: 10/1/2011

Final filing date: Mar 28 2012 11:5

Recruitment number: 092811-MDGB06-351400

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=092811&R2=MDGB06&R3=351400>

Job title: Nursing Supervisor

Opening date: 10/12/2011

Final filing date: Apr 8 2012 11:5

Recruitment number: 093011-MDGB04-351400

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=093011&R2=MDGB04&R3=351400>

Job title: Psychiatrist III

Opening date: 10/15/2011

Final filing date: Apr 11 2012 11:5

Recruitment number: 101111-MDEC03-350600

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=101111&R2=MDEC03&R3=350600>

Job title: Registered Nurse III

Opening date: 10/20/2011

Final filing date: Apr 16 2012 11:5

Recruitment number: 101811-MDGB03-350500

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=101811&R2=MDGB03&R3=350500>

Job title: Nursing Supervisor

Opening date: 11/17/2011

Final filing date: May 15 2012 11:5

Recruitment number: 111011-MDGB04-350500

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=111011&R2=MDGB04&R3=350500>

Job title: Registered Nurse III

Opening date: 11/18/2011

Final filing date: May 16 2012 11:5

Recruitment number: 111511-MDGB03-350500

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=111511&R2=MDGB03&R3=350500>

Job title: Nursing Supervisor

Opening date: 12/2/2011

Final filing date: May 29 2012 11:5

Recruitment number: 112811-MDGB04-350500

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=112811&R2=MDGB04&R3=350500>

See Below for Opportunities Recently Posted in the Dover Post

McDonald's Open Interview Management Only. Dec. 8th 9am-5pm.1424 Forest Ave. Dover DE. 19904
Apply online at www.mcstate.com/11303

BARBERS/BEAUTICIANS NEEDED Coming Soon to DOVER AREALicensed Only! Contact Mr.Davidson @ (718)490-9379

ACCOUNTANTDelaware State Housing Authority has an opening for Accountant in our Administration Section at 16 The Green, Dover, DE. This position is responsible for the application of accounting theories, concepts, principles and standards. Work ranges from performing standardized to complex accounting activities. Incumbent handles all the second mortgages, processes payments for monthly public housing bills, manages loan files, administers and applies payments, reconciles housing program accounts monthly, corresponds with loan holders and mortgage lenders, etc. **Minimum qualifications:** Applicants must have education, training and/or experience demonstrating competence in each of the following areas: Possession of a Bachelors degree or higher in Accounting, Business Administration, Economics, Finance, Business Management, Computer Information Systems or related field. OR 1. Experience in accounting which includes recording, verifying and reporting financial information using Generally Accepted Accounting Principles (GAAP). 2. Experience in financial analysis which includes compiling, analyzing and interpreting financial data to ensure effective and efficient accounting of funds or to make projections for financial planning. 3. Experience in interpreting laws, rules, regulations, standards, policies, and procedures. 4. Experience in using an automated information system to enter, update, modify, delete, retrieve, inquire and report on data. 5. Knowledge of and capability to process payroll. 6. Knowledge of and capability to create financial reports which includes combining and presenting financial data from multiple sources in an organized format. **Salary Range: \$30,518-\$38,148** **IN ORDER TO BE CONSIDERED FOR THIS POSITION, A COMPLETED DSHA NON-STATE APPLICATION MUST BE RECEIVED in Human Resources by the closing date.** Applications may be obtained on our website www.destatehousing.com / (click on **About Us**, **Employment**,) and send to us via e-mail: hr@destatehousing.com . FAX: 302-739-2086, or regular mail to **DSHA HR, 18 The Green, Dover, DE 19901** **by Closing Date: 12/7/2011** **Equal Opportunity Employer**

New **daycare learning center** Coming to the Middletown area, Is seeking a **curriculum coordinator**. Candidate must meet the Curriculum Coordinator qualification for DE. or an Associates degree in Early childhood education and 24 months of experience working with children preschool age or younger in a group setting; Must be reliable, Organized, dependable and have a solid understanding of how to develop and carry out lesson plans. Afternoon hours are required. If intereseted call (302)376-1258 or email: jking4901@gmail.com

Drivers - CDL-A Need Extra Cash for the Holidays?EXPERIENCE PAYS! Up to \$3,000 Bonus Sign-On Bonus! Get the money & respect you deserve!6 mos. OTR exp. & CDL Req'd. CALL TODAY!888-463-3962 www.usatruck.jobs

CAREgiver JOB FAIR,December 7, 2011, 10a-2p. For Home Instead Senior Care being held at the Mamie A. Warren Senior Center 1775 Wheatleys Pond Road Smyrna, DE 19977. Must be compassionate, caring and dependable

NOW HIRING: Companies Desperately Need Employees to Assemble Products at Home. Electronics, CD Stands, Hair Barrettes, Many More. No Selling, Any Hours. 1-985-646-1700 Dept. NY-496
BELLA VILLA/DOVER is hiring for PIZZA MAKERS & SERVERS Please apply in person @ **Bella Villa in Dover 1053 N. DuPont Hwy**

PARTNERSHIP MARKETINGCOORDinator, NuCar Consulting, Detail-oriented professional to coordinate small business partnerships. Some travel. 2+ years experience. Proficient in Word/Excel. Deadline driven environment. Exceptional organizational/communication skills needed. Ad creation skills a plus. Apply to: jobinquiry@nucarconsulting.com

hope united methodist church, Has **(2) paid / hourly nursery positions** for our Sunday morning worship service. Please call (302)736-2518 Dover

receptionistWillis Automotive,Is looking for P/T receptionist to work afternoons and Saturdays. Please apply at Willis Automotive or email resume to: dhaak@willisgm.com or call (302)378-9811 Middletown

p/t laborer,For general contracting co. must have own tools & valid driver license. Experience pref. must be dependable. Please call (302)363-3036 Dover

Drivers Teams: \$5000 Team Sign-On Bonus when you team drive for Werner Enterprises! Call Now for details! 866-823-0268

Fitness Trainer,Who is career oriented. Able to instruct in a multi person atmosphere. Flexible availability with occasional weekends.To apply call (302)697-1871

WANTED: DIABETIC TEST STRIPS. Cash for unopened, unexpired boxes of Diabetic Test Strips. All Brands Considered. Prepaid U.S. Mailing label provided. Trustworthy buyer. God Bless. Call Caleb 1-800-869-1795 or 574-286-6181

Driver STABLE CAREER, NO EXPERIENCE NEEDED! Sign On Bonuses Available! Top Industry pay & quality training, 100% Paid CDL Training. **800-326-2778 www.JoinCRST.com**

Top Pay On Excellent Runs! Regional Runs, Steady Miles, Frequent Hometime, New Equipment. Automatic Detention Pay!CDL-A, 6 mo. Experience required. EEOE/AAP 866-322-4039**www.Drive4Marten.com**

\$2,000 MONTHLY POSSIBLE GROWING GOURMET MUSHROOMS FOR US. Year Round Income.

Markets Established. Call - Write For Free Information. Midwest Associates, Box 69, Fredericktown, OH 43019 **1-740-694-0565**

DRIVERS WANTED Transportation Company seeks **DRIVERS** for weekday routes. Clean driving record. Apply in person at: **1651 South Dupont Hwy Dover, De 19901**

WGMD IS ACCEPTING APPLICATIONS FOR OUTSIDE SALES To fill out an application go to WGMD's business office, **at 31549 Dutton Lane, Lewes. 302-945-2050 M-F 9AM to 4PM** WGMD Resort Broadcasting is an Equal Opportunity Employer.

See Below for Opportunities Recently Posted in the Cape Gazette

[Cardio Medical Positions](#) - Cardiovascular Consultants

[Case Manager](#) - Connections CSP

[Chief Operating Officer](#) - The Knowland Group

[Dental Assistant](#) - Dagsboro Practice

[Designer \(Graphic / U.I.\)](#) - The Knowland Group

[Director of Sales/Marketing](#) - Delaware Jellystone Park

[Dozer/Skid Steer Operator](#) - Dirt Works

[Echocardiography Technician](#) - Cardiology Practice

[Hair Stylist, Colorist, Nails](#) - Salon Milton

[Job Opportunities](#) - Delmarva Temporary Staffing

[Job Opportunities](#) - Sussex Family YMCA

[Medical Assistant](#) - Delaware Eye Institute

[Medical Assistant, Receptionist](#) - Rheumatology Consultants

[Real Estate Sales](#) - Coldwell Banker

[Registered Nurses](#) - Harbor Healthcare and Rehabilitation

[RN](#) - Cadia Rehabilitation-Renaissance

[Sales Manager](#) - Country Life Homes

[Sales/Photographer](#) - Our365

[Servers](#) - Pig + Fish, Pickled Pig

[Service Technician](#) - Hellens Heating & Air

[Shift Leaders](#) - Dunkin' Donuts in Millsboro, Long Neck

[Shift Leaders](#) - Dunkin' Donuts in Rehoboth

[Staff Developer/Educator](#) - Cadia Rehabilitation - Renaissance

Please See Below for Jobs Recently posted on CareerBuilder.com

Job Title	Company	Location	Date Posted	
<u>Business Card Segment Senior Manager</u>	Chase	Wilmington, DE	Dec-06	Apply
<u>Chemistries Marketing Manager</u>	Agilent	Wilmington, DE	Dec-06	Apply
<u>Business Process Analyst</u>	Agilent	Wilmington, DE	Dec-06	Apply
<u>Sr. Business Process Analyst</u>	Agilent	Wilmington, DE	Dec-06	Apply
<u>Data Center Technician</u>	Technisource	Bear, DE	Dec-06	Apply
<u>Senior IT Analyst</u>	Technisource	Wilmington, DE	Dec-06	Apply
<u>Network Technician</u>	Technisource	Bear, DE	Dec-06	Apply
<u>NOC Administrator</u>	Technisource	Wilmington, DE	Dec-06	Apply
<u>Sales Management Trainee</u>	Enterprise Rent-A-Car	Wilmington, DE	Dec-06	Apply
<u>Sales Management Trainee</u>	Enterprise Rent-A-Car	Wilmington, DE	Dec-06	Apply
<u>Echo Sonographer</u>	Nemours	Wilmington, DE	Dec-05	Apply
<u>Clinical Nurse Specialist- Surgical</u>	Nemours	Wilmington, DE	Dec-05	Apply
<u>Retail Sales Leader</u>	T-Mobile Retail	New Castle, DE	Dec-05	Apply
<u>Patient Care Technician</u>	Fresenius Medical Care	Seaford, DE	Dec-05	Apply
<u>Recruiter</u>	Trellist	Wilmington, DE	Dec-05	Apply
<u>Telemarketing Sale Representative</u>	Confidential	New Castle, DE	Dec-05	Apply
<u>Customer Service Telephone Agents</u>	Confidential	New Castle, DE	Dec-05	Apply

<u>Aflac Insurance Sales Representative</u>	Aflac	Milford, DE	Dec-05	Apply
<u>Outside Sales / Account Executive / Sales Representative</u>	Matco Tools	Dover, DE	Dec-05	Apply
<u>Data Center Technician</u>		Bear, DE	Dec-05	Apply
<u>Business Tech Analyst II</u>	Chase	Wilmington, DE	Dec-05	Apply
<u>LIGHT INDUSTRIAL / CLERICAL ASSIGNMENTS</u>	Express Employment Professionals	Newark, DE	Dec-05	Apply
<u>Data Center Migration Project</u>	The Judge Group Inc	Wilmington, DE	Dec-05	Apply
<u>AUTOMOTIVE GLASS TINTER</u>		Wilmington, DE	Dec-05	Apply
<u>Receptionist</u>	Carman Auto Group	New Castle, DE	Dec-05	Apply

Please See Below for Openings at Delaware Schools

Caesar Rodney School District

To apply for positions in this district you must be a registered user. If you wish to register click [Register](#).

[REGISTER](#)

Teaching/Professional Positions	Location	Creation Date
1. Achievement Liaison Teacher (Temporary)	Dover Air Force Base Middle School	11/23/2011
2. Board Certified Behavior Analyst	John S. Charlton School	09/29/2011
3. Early Childhood Interventionist/Teacher (Temporary)	Nellie Hughes Stokes Elementary School	11/23/2011
4. Grade 3 Elementary (Temporary)	Nellie Hughes Stokes Elementary School	11/03/2011
5. Physical Therapist (Temporary)	John S. Charlton School	10/21/2011
6. School Psychologist (Temporary)	John S. Charlton School	10/21/2011
7. Speech Language Pathologist	Caesar Rodney School District (District-Wide)	01/28/2011
8. Speech Language Pathologist	Caesar Rodney School District (District-Wide)	06/23/2011
9. Teacher of Exceptional Children / English Language Arts (Temporary)	Fred Fifer III Middle School	11/03/2011

Cape Henlopen School District

Professional Postings

[Teacher or Students Who are Deaf or Hard of Hearing - closing - until filled](#)

[Speech/Language Therapists - closing - until filled](#)

[School Psychologists - closing - until filled](#)

[Licensed Occupational Therapists - closing - until filled](#)

Support Staff Postings

[Night Custodian - closing December 16, 2011](#)

[Interpreter of the Deaf - closing - until filled](#)

[Coaching Vacancies 2011-2012 Winter - closing May 31, 2011 or until filled](#)



Openings as of 12/6/2011 [Start an application for employment](#)

Special Education Teacher - Temporary for the remaining school year

JobID: 343

Position Type:

[12](#)

[Email To A Friend](#)

[Print Version](#)

Elementary School Teaching/Exceptional Children Special Education Teacher

Closing Date:

12/14/2011

Date Posted:

11/30/2011

Location:

William Henry Middle School

Date Available:

ASAP

Additional Information: [Show/Hide](#)

Openings as of 12/6/2011

Position Type:

[12](#)

[Email To A Friend](#)

Maintenance/Custodial/Custodian

[Print Version](#)

Closing Date:

12/09/2011

Date Posted:

11/30/2011

Location:

To Be Determined

Additional Information: [Show/Hide](#)

Job Posting Information

Name: Custodian - Night Shift

Location: To Be Determined

Overview:

- Maintain a written custodial housecleaning schedule.
- Make inspections to ensure custodial duties are performed.
- Communicate with the Chief Custodian and Principal on a daily basis.
- Assists in maintaining seasonal grounds work (snow, lawn).
- Cleans and preserves designated spaces, equipment etc. in the building.
- Restock disposable items and provided head custodian with inventory usage and data.
- Maintains building and grounds security in the building each school day.
- Other duties as assigned.

Qualification:

- High school diploma or general education degree (GED).
- Ability to read and interpret documents such as safety rules, operating and maintenance instructions, and procedure manuals.
- Ability to write routine reports and correspondence.
- Ability to speak effectively.
- Ability to do basic computation.
- Ability to interpret a variety of instructions furnished in written, oral, diagram, or schedule form.
- Ability to establish and maintain effective working relationships with students, staff and the community.
- Ability to perform duties with awareness of all district requirements and Board of Education policies.
- Must have knowledge of duties and responsibilities of Custodial staff.
- Demonstrate regularity in attendance and promptness in reporting.
- Demonstrate the ability to perform his/her tasks independently with a minimum of supervision.

Standard Requirements

- Favorable Criminal Background Check for the candidate who is offered employment.
- Tuberculin test & physical.
- Mandatory Direct Deposit of paycheck.

Capital School District does not discriminate in employment or educational programs based on race, color, religion, national origin, gender, age, or disability in accordance with State and Federal laws.

**Required
Education
Level:**

GED
High School diploma

Required Skill Sets:*(All listed items are required to qualify for this position.)***Additional/Optional Skill Sets:***(All listed items are optional and not required to qualify for this position.)***Salary and Benefit****Salary:** Salary**Salary Range:** 2011-12 salary rate**Benefit:** Standard Employee Benefit**Contact Information****Name:** David W. Vaughan**Title:** Director of Human Resources**E-mail:** dwvaughan@capital.k12.de.us**Phone:** 302-672-1507**Street Address:** 945 Forest Street**City:** Dover**State:** DE**ZIP:** 19904

Homeless Prevention Para (Temporary for remaining school year)

JobID: 342

Position Type:

[12](#)[Email To A Friend](#)[Print Version](#)

Closing Date:

12/08/2011

Paraeducator

Date Posted:

11/29/2011

Location:

District Administrative Office

Date Available:

01/03/2012

Additional Information: [Show/Hide](#)

Openings as of 12/6/2011

Speech and Language Pathologist**JobID: 135**

Position Type:

[12](#)[Email To A Friend](#)[Print Version](#)

Student Support Services/Speech and Language Pathologist

Date Posted:

5/26/2011

Location:

District Administrative Office

Date Available:

ASAP

Additional Information: [Show/Hide](#)

Job Posting Information

Name: 2011-12 - Speech and Language Pathologist

Location: Multi-Buildings

Overview:

- Participate in the planning and provision of speech and language therapy for children that includes articulation, voice, fluency disorders and delayed language.
- Perform appropriate diagnostic and evaluative testing.
- Responsible for the development of Individual Education Plans and related documentation for speech and language children.
- Maintain adequate records of treatment and progress of children being served.
- Participate in the screening and identification of children.
- Meet with parents and advise them of the child's problem and progress.
- Make recommendations for continuation or dismissal of treatment.
- Work with and assist other professionals and paraprofessionals providing related services.
- Assist individuals in understanding the types and severity of communication disorders.

Qualification:

- Certification: Licensure is required of all Speech-Language Pathologists in the State.
- Eligibility for Licensure:
- Master's Degree
- Clinical Practicum
- National Examination in Speech-Language Pathology
- Temporary Licensure Available for CFY Candidate

Standard Requirement:

- Favorable Criminal Background Check for the candidate who is offered employment.
- Tuberculin test & physical.
- Mandatory Direct Deposit of paycheck.

Capital School District does not discriminate in employment or educational programs based on race, color, religion, national origin, gender, age, or disability in accordance with State and Federal laws.

Required License(s):

(All listed items are required to qualify for this position.)
Speech and Language

Additional/Optional License(s):

(All listed items are optional and not required to qualify for this position.)

Required Certificate(s):

(All listed items are required to qualify for this position.)

Additional/Optional Certificate(s):

(All listed items are optional and not required to qualify for this position.)

Salary and Benefit

Salary: 2011-12 Salary Rate

Benefit: Standard Employee Benefit

Salary Range: Based on the current salary schedule

Contact Information

Name: David Vaughan

Street Address: 945 Forest Street

Title: Director of Human Resources

City: Dover

E-mail: dwvaughan@capital.k12.de.us.de
Phone: 302-672-1507

State: DE
ZIP: 19904
